



# MALMESBURY TOWN COUNCIL

## Minutes of the **Town Hall and Facilities Committee Meeting** Held in Malmesbury Town Hall on **6<sup>th</sup> November 2025** at 7 pm.

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**Present:** Councillors Hastings, Exton, James, Drake, D'Arcy and Crawford-Price

**Also present:** Claire Mann (Town Clerk)

### **TH&F/25/74 To receive declarations of interest.**

None received.

### **TH&F/25/75 To receive apologies**

Apologies received from Cllrs Grant, J Akhtar and Sanderson.

### **TH&F/25/76 Public participation in respect of items included in this agenda**

None received.

### **TH&F/25/77 To approve minutes of the meeting held on the 9<sup>th</sup> October 2025.**

The minutes were approved and signed as a correct record.

### **TH&F/25/78 To receive income & expenditure report.**

The report was noted.

### **TH&F/25/79 To note and consider project status report.**

The Town Clerk updated members, after subsequent discussion the following was agreed;

- Quotes for the solar glare film are to be circulated for consideration at the next meeting.
- Expenditure for the Model railway will be an agenda item for the next meeting.
- Three Oak trees will be planted at the site identified by Cllrs Akhtar and James, including the tree granted by '80 Oaks' initiative.
- Installation of barrier at Cloister Garden wall will be added to the next Project Status report.
- The conferencing facility provision will be added to the project status report.

### **TH&F/25/80 To approve Town Hall & Facilities Committee objectives for the MTC Business Plan.**

Following discussion it was agreed that Cllr Hastings will draft a proposal for TH&F objectives to be presented to the next meeting.

### **TH&F/25/81 To approve Malmesbury Natural History Society to conduct a BioBlitz in St Aldhelm's Mead on the 5<sup>th</sup> July 2026.**

It was agreed to approve the request from the Malmesbury Natural History Society to conduct a BioBlitz.

**TH&F/25/82 To consider Committee Budget requirements for 2026/27.**

Following discussion it was resolved to propose the following to P&R.

**Income**

1004	Jackdaws electricity contribution	£	2,000.00
1005	Jackdaws rent	£	12,000.00
1006	Town Hall hire	£	55,000.00
1035	Town Hall bar sales inc Cinema	£	10,000.00
1038	Lodge rent	£	13,800.00
1169	Friday Market stalls	£	6,000.00
1192	Cinema ticket sales	£	25,000.00
<b>Total</b>		<b>£</b>	<b>123,800.00</b>

**Expenditure**

4017	Friday Market expenses	£	200.00
4019	Cemetery Lodge Maintenance	£	1,500.00
	Town Hall bar purchases inc		
4060	Cinema	£	5,000.00
4101	Outside areas improvements	Cllr D'Arcy working on	
4111	Consumables Town Hall	£	6,000.00
4131	Town Hall asset maintenance	Cllr D'Arcy working on	
4132	Town Hall improvements	Cllr D'Arcy working on	
4640	Cinema expenditure	£	12,000.00
4641	licences	£	2,200.00
<b>Total</b>		<b>£</b>	<b>26,900.00</b>

Meeting closed at 7.59pm